

Quality Education Fund
Application with Grant Sought Not Exceeding \$200,000
Part B: Project Proposal

Project Title	Project Number (To be assigned by the EPMS)
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Basic Information

Name of School / Organisation / Individual

Beneficiaries

- (a) Sector: Kindergarten Primary Secondary Special
(Please tick the appropriate box(es))
- (b) Students: _____ (in number)* and _____ (class level/age)*
- (c) Teachers: _____ (in number)*
- (d) Parents: _____ (in number)*
- (e) Participating Schools (excluding applicant school): _____ (in number and types)*
- (f) Others (please specify): _____

** Please specify where appropriate*

Proposal**(I) Project Needs**

- (a) Please state the aims of the project in clear and concise terms and elaborate on how the proposed project could impact on school development.
(Example: To enhance students' interests in reading through story-telling, singing, and drama...)
- (b) (i) What are the areas of the needs and priorities of the school?
(Please tick the appropriate box(es))
- Enhance learning and teaching to facilitate students' knowledge on subjects

- / learning areas / generic skills development
 - Promote students' social and emotional development
 - Enhance school management / leadership and teachers' professional development / wellness
 - Others (please specify) _____
- (ii) Please give background information to justify the demonstrated needs as mentioned in (b)(i).
(Please tick the appropriate box(es))
- School development plan: _____
 - Survey findings: _____
 - Literature review summary: _____
 - Assessments on students' performance: _____
 - Relevant experiences: _____
 - Others (please specify) _____

- (c) Please elaborate on the innovative ideas or new practices to enhance, adapt, complement and/or supplement the existing practices that will facilitate the development of the school to address the needs specific to its own context.
(Example: Drama and music are effective means to stimulate students' interest in reading and help develop their multiple-intelligences...)

(II) Project Feasibility

- (a) Please describe the design of the project, including:
- (i) Approach/Design/Activity (Applicants are advised to provide details on project activities as well as learning and teaching arrangements.)
(Example: The project adopts the drama-in-education strategy and uses popular children songs to arouse students' interest in reading in a fun and interactive way...)

- (ii) Key Implementation Details

Project period: (month/year) to (month/year)

Month / Year	Content / Activity / Event	Target Beneficiary/ Participants

- (b) Please explain the extent of teachers' and/or principal's involvement and their

roles in the project.

(i) Number of teachers involved and degree of input (time, types, etc.):

(ii) Roles of teachers in the project:

(Please tick the appropriate box(es))

Leader

Co-ordinator

Developer

Service recipient

Others (please specify) _____

(c) Please provide the budget of the project and justify the major items involved.

Grant Sought: HK\$ _____

Budget Item*	Expenditure Detail (Including the breakdown for the budget items)		Justifications
	Item	Amount (\$)	
i) Staff			
ii) Service			
iii) Equipment			
iv) Works			
v) General expenses			
vi) Contingency			
Total Grant Sought (\$):			

* Please cross out as appropriate

(III) Expected Project Outcomes

- (i) Please describe how to evaluate the effectiveness of the project.
(Please tick the appropriate box(es))

Observation: _____

Focused group interviews: _____

Pre-and post-activity surveys: _____

Performance change of students in assessment: _____

Others (please specify) _____

- (ii) Please state the project deliverables or outcomes.
(Please tick the appropriate box(es))

Learning and teaching materials

Resource package

DVD

Others (please specify) _____